

# FORM: NOTICE FOR PROPOSED PROTECTION WORK



## ADJOINING OWNER DETAILS:

To:  *Adjoining Owner*  
 *Address*  
  *Suburb/postcode*

## OWNER DETAILS:

Owner:  *Contact person:*   
Address:  *Phone No:*   
  *Fax No:*   
Email address:

## BUILDING SURVEYOR DETAILS – BUILDING WORK:

Building Surveyor:  *Relevant Building Surveyor*  
Business name:  *Phone No:*   
Business address:   
  *Fax No:*   
Licence No:  *Email:*

## PERMIT AUTHORITY DETAILS – PLUMBING WORK:

Permit Authority:   
Address:  *Phone No:*   
  *Fax No:*   
Licence No:  *Email:*

## ADDRESS OF ADJOINING PROPERTY:

Address:  *Lot No:*   
  *Certificate of title No:*

## ADDRESS OF PROPOSED WORK:

Address:  *Lot No:*   
  *Certificate of title No:*

## DETAILS OF PROPOSED PROTECTION WORK:

This is to notify you in accordance with section 76 of the *Building Act 2016* of proposed building work and proposed protection work.

The following details are provided of proposed building work to be undertaken adjoining your property -

*(Provide details of proposed building work):*

The following details are provided of proposed protection work to be undertaken to protect your property –

*(Describe nature and particulars of the proposed protection work):*

Proposed program for undertaking the protection work:

I draw your attention to section 79 of the **Building Act 2016**, which states –

- (1) An adjoining owner who receives a protection work notice may, within 21 days after receiving the notice, notify the owner of the relevant premises that the adjoining owner –
  - (a) agrees to the proposed protection work as specified in the notice; or
  - (b) disagrees with all, or part, of the proposed protection work as specified in the notice and, if relevant, specifies changes to be made to the proposed protection work; or
  - (c) requests further information in respect of the proposed protection work.
- (2) If an adjoining owner requests further information under subsection (1)(c), the owner of the relevant premises must –
  - (a) forward the request to the relevant building surveyor; and
  - (b) if the building surveyor determines that the request is reasonable, provide the adjoining owner with the further information requested; and
  - (c) if the building surveyor determines that the request is not reasonable, notify the adjoining owner of that determination.
- (3) If further information is provided under subsection (2)(b), the adjoining owner must notify the owner of the relevant premises that the adjoining owner –
  - (a) agrees\* to the proposed protection work as specified in the notice and detailed in the further information; or
  - (b) disagrees with all, or part, of the proposed protection work as specified in the notice and, if relevant, specifies changes to be made to the proposed protection work.
- (4) If a request for further information was refused under subsection (2)(c), the adjoining owner must notify the owner of the relevant premises that the adjoining owner –
  - (a) agrees to the proposed protection work as specified in the notice and detailed in the further information; or
  - (b) disagrees with all, or part, of the proposed protection work as specified in the notice and, if relevant, specifies changes to be made to the proposed protection work.
- (5) An adjoining owner who –
  - (a) receives a protection work notice; and
  - (b) fails to respond in respect of the notice within the prescribed period after receiving the notice, or such further period as is specified in this section is taken to have agreed to the proposed protection work as specified in the notice.

\* If you agree, you may sign the agreement section provided at the bottom of this page and return a copy of this notice to the owner

#### DECLARATION BY OWNER:

I declare that I will comply with my duties to carry out protection work under Part 6 of the **Building Act 2016**.

Owner: *Name: [print]* *Signed* *Date*

#### AGREEMENT OF THE ADJOINING OWNER FOR PROPOSED PROTECTION WORK

1. I am the owner of the property adjoining the land where building work is proposed that may affect my land or buildings.
2. I have read this notice and agree with the proposed protection work that will be carried out by the person who sent the notice.

Adjoining owner: *Name: [print]* *Signed* *Date*