

Submit an application for a Construction Certificate (CC)

To apply for a Construction Certificate via the NSW Planning Portal (Portal), you will need a NSW Planning Portal account. To register a new account, refer to our *Register for the NSW Planning Portal* quick reference guide or video.

Sections included in this guide

1. Initiate application
2. Contact Details
3. Proposed development details
4. Capture certifier details
5. Upload documentation
6. Review and submit

Initiate application

You can apply for a construction certificate via the NSW Planning Portal using two different methods:

- As a related application within the DA Online or State DA (this will pre-populate content in the application based on information within the related development application), or
- A new standalone application.

Follow the instructions below for your required method.

Related application

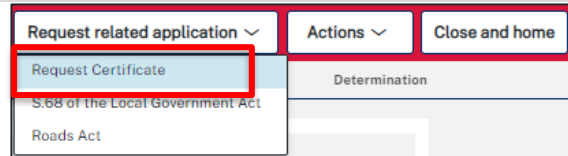
1. Log in to the NSW Planning Portal.
Open the related Development Application by **clicking** on the reference number.

Reference Number
CFT-17076
SB-2023-20
REM-961
ITSOC-2023-278
PAN-21916

Note: If the development application has not been determined, the application will be in the Active Work dashboard.

If the development application has been determined, it will be in the Completed Work dashboard. Alternatively, you can enter the Portal reference number in the search function at the top of the screen.

2. Click Request Related Application, then select Request Certificate.

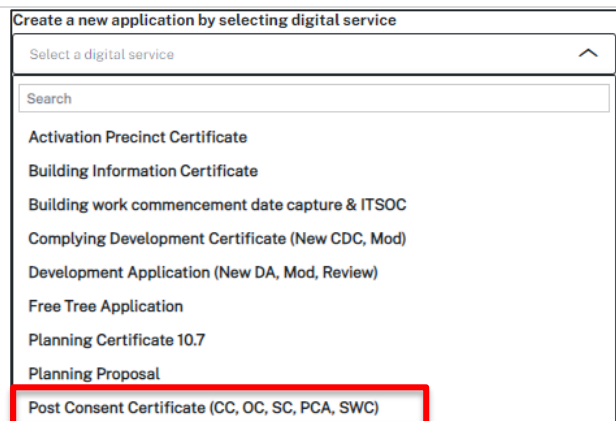


Note: When creating a related application, much of the information entered on the related development application will auto-populate to the Post-Consent Certificate application.

Progress to step 3.

Standalone application

1. Log in to the NSW Planning Portal.
Select Post Consent Certificate from the list of options within the create a new application drop-down arrow.



2. Click Create new.

Create new

Apply for certificate

3. Select Construction certificate from the list of options.



<p>4. Select the Class of development.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Class of development*</p> <p>The development comprises the fol</p> <p><input type="checkbox"/> Class 1a What is this?</p> <p><input type="checkbox"/> Class 1b What is this?</p> <p><input type="checkbox"/> Class 2 What is this?</p> <p><input type="checkbox"/> Class 3 What is this?</p> </div>
<p>Note: If a Class 2 development is selected, you will be required to meet further obligations in accordance to the <i>Design and Building Practitioners Act 2020</i> by nominating Practitioners, entering a Building Work Commencement date after the CC is determined and lodging relevant Construction-Issued Regulated design documents.</p> <p>For more information on how to nominate Practitioners, please refer to the relevant quick reference guide titled <i>Nominate Practitioners</i>.</p>	
<p>5. Select whether the application is for the full development or part of the development.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Select the type of certificate you wish to apply for</p> <p><input type="radio"/> Certificate for the full development</p> <p><input type="radio"/> Certificate for part of the development</p> </div>
<p>6. Indicate if the application is for a modification of a current construction certificate.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Is the application for modification of a current construction certificate?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> </div>
<p>Note: When a related application is generated, the site of development address and planning controls will be populated from the related DA and is not editable. For standalone applications, you will be required to search and enter the site of the development. To view the steps for entering the site of development, please refer to the Quick Reference Guide (QRG) <i>Submit a Development Application</i>.</p>	
<p>7. Indicate if this application is to be directed to a Principal Certifier or a State Agency for assessment.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Do you want to direct this application to a Principal Certifier or State Agency</p> <p><input checked="" type="radio"/> Principal Certifier (Council or Independent)</p> <p><input type="radio"/> Department of Planning and Environment</p> <p><input type="radio"/> Sydney Olympic Park Authority</p> <p><input type="radio"/> Transport for NSW</p> <p><input type="radio"/> Lord Howe Island Board</p> </div>
<p>Note: The related approval details section (steps 8 to 10) is pre-populated from the DA if the related application pathway is selected. This content is not editable.</p>	
<p>8. Indicate the related approval type and input the consent authority's application reference number.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Which approval type is this certificate in relation to? * i</p> <p><input type="radio"/> Development Application number (DA)</p> <p><input type="radio"/> State determined (SSI / SSD)</p> </div>

Post-Consent Certificate Applicant



<p>9. Indicate whether the related application was applied for via the NSW Planning Portal. If yes, input the related PAN number.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Was the DA applied for via the NSW Planning Portal? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Search related cases</p> <p>Please provide portal application number (PAN) ⓘ</p> <input style="width: 100%;" type="text"/> </div>
<p>10. Indicate whether the related application has been determined. If yes, select the determination date.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Has the DA been determined? *</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No</p> <p>Date of determination of the DA Case</p> <input style="width: 100%;" type="text"/> ⓘ </div>
<p>Note: If the related application has not been determined, the application cannot be approved or refused by the certifier until the related development application has been determined.</p>	
<p>11. Indicate if a relevant construction certificate was applied for via the NSW Planning Portal.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Was a relevant construction certificate applied for via the NSW Planning Portal?</p> <p><input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not applicable</p> </div>
<p>12. Enter a construction certificate reference number.</p> <p>Note: If you select Not applicable to the question above this question will not appear.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Was a relevant construction certificate applied?</p> <p><input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Not applicable</p> <p>Please provide Construction certificate referen</p> <input style="width: 100%;" type="text"/> </div>
<p>13. Indicate whether the construction certificate has been determined.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Has the CC been determined? *</p> <p><input type="radio"/> Yes <input type="radio"/> No</p> </div>
<p>14. Enter the date the construction certificate was issued if you answered yes to the question above.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Please enter the date the construction certificate was issued *</p> <input style="width: 100%;" type="text"/> ⓘ </div>
<p>15. Indicate if the development is exempt from the <i>State Environmental Planning Policy (Sustainable Buildings) 2022 Chapter 3</i>, relating to non-residential buildings for either of the reasons listed?</p>	

Is the development exempt from the [State Environmental Planning Policy \(Sustainable Buildings\) 2022 Chapter 3](#) relating to non-residential buildings, for any of the following reasons?*

- The DA was submitted on the NSW Planning Portal before 1st October 2023
- The DA was submitted on the NSW Planning Portal on or after 1st October 2023 but was deemed exempt due to the reasons outlined in Chapter 3.1.

Yes

No

Note: Developments classed as non-residential buildings may be subject to the requirements set out in the Sustainable Buildings SEPP. Click [here](#) to view the policy to understand if your development applies.

16. Click Next.

Next

Contact Details

When a construction certificate application is linked to a development application, the majority of the information is pre-populated from the related application. You will be required to review and update where necessary.

17. Input or update the applicant details.

Primary applicant details

This person will receive all the system generated notification emails in relation to the application.

Please enter the contact details of the applicant for this application.

Please note that the nominated person/ company is the legal applicant for the application. The applicant

Title

Please Select... ▾

First given name *

Jane

Other given name/s

18. Indicate if the applicant is a business or company.

Is the applicant a business or company?

Yes

No

If you answer Yes;

- **Search** for the company by choosing an operator, ACN, ABN, or Name.
- **Enter** the search term in the search field.
- **Click** the search button.
- **Select** a result from the list.

ACN ▾

Enter here and search

Search

Not found? Please select the checkbox to enter details manually.

<p>19. Identify the owners of the development site.</p> <p>If there are multiple owners, select the appropriate button and click Add Owner.</p> <p>If you are not one of the owners, you will be required to populate the contact information for all owners. You can add as many additional owners as required by clicking Add Owner.</p> <p>If a company or business owns the development site, enter the company name and ABN.</p>	<p>Who owns the development site? *</p> <p><input type="radio"/> I am the sole owner of the development site</p> <p><input checked="" type="radio"/> There are multiple owners of the development site and I am one of them</p> <p><input type="radio"/> There are one or more owners of the development site and I am NOT one of them</p> <p><input type="radio"/> A company, business, government entity or other similar body owns the development site</p> <p>An application for a complying development certificate may be made –</p> <p>(a) by the owner of the land on which the development is proposed to be carried out, or</p> <p>(b) by any other person, with the consent of the owner of that land.</p> <p>Owners Details</p> <p>Add Owner</p>
<p>20. Select who will be doing the building, for example, Licenced Builder.</p>	<p>Who will be doing the building work?</p> <p><input checked="" type="radio"/> Licensed Builder</p> <p><input type="radio"/> Owner Builder</p> <p><input type="radio"/> Not determined at this time (This</p>
<p>21. Indicate if the builder or principal contractor is an individual or a company, business, government entity or other similar body.</p>	<p>Select the option that is applicable *</p> <p><input type="radio"/> Individual</p> <p><input checked="" type="radio"/> A company, business, government entity or other similar body</p> <p>ACN <input type="text" value="Enter here and search"/> Search</p>
<p>Note: Additional builder details can be added by clicking on the Add builder button.</p>	
<p>22. Indicate if a long service levy was paid.</p>	<p>Long service levy</p> <p>Have you paid the Long Service Levy?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input type="radio"/> NA</p>
<p>23. Indicate whether there are any security or site conditions which may impact the inspection, for example, locked gates or animals.</p>	<p>Are there any security or site conditions which may impact the person</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p>24. Indicate who will be making the fee payment and enter the relevant details.</p>	<p>Payer details</p> <p>Provide the details of the person / entity that will make the fee payment</p> <p>Select the option that is applicable : *</p> <p><input type="radio"/> Individual</p> <p><input type="radio"/> A company, business, government entity or other similar body</p>
<p>25. Enter the developer details if they are not a pre-populated.</p>	<p>Developer details</p> <p>ACN <input type="text" value="Enter here and search"/> Search Clear</p>
<p>26. Click Save and continue.</p>	<p>Save and exit Save and continue</p>

Proposed development details


When an application is linked to a DA applied for through the NSW Planning Portal, much of the information is pre-populated from the related application. You will be required to review, add and update where necessary.

<p>27. Select a common application type to define associated development categories.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Please select at least one (1) common application type. *</p> <ul style="list-style-type: none"> <input type="checkbox"/> Advertising and signage <input type="checkbox"/> Alterations or additions to an existing building or structure <input type="checkbox"/> Change of use of land or a building or the classification of a building under the Building Code of Australia <input type="checkbox"/> Demolition <input checked="" type="checkbox"/> Erection of a new structure <input type="checkbox"/> Hours of operation and trading <input type="checkbox"/> Subdivision </div>
<p>Note: Development types are grouped under common application types. Following selection of the common application type(s), associated development type(s) will be displayed, grouped under development categories. There are some development types that may appear across multiple common application types.</p>	
<p>28. Select the development category to expand the list of associated development types. Select all development types that apply to your development.</p> <p>Note: There is a What is this? hyperlink corresponding to each development type that you can click on for a definition.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Development type</p> <p>Select the development type(s) within the category.</p> <ul style="list-style-type: none"> > Agriculture > Commercial Development > Industrial Development <li style="background-color: #003366; color: white; padding: 2px;">▼ Residential Accommodation <input checked="" type="checkbox"/> Dwelling House <input type="checkbox"/> Residential Flat Building <input type="checkbox"/> Shop Top Housing </div>
<p>Note: A summary of selected development types will be displayed below and can be edited by clicking on the bin icon or making new selections as required.</p>	<div style="border: 1px solid black; padding: 5px;"> <ul style="list-style-type: none"> > Residential Accommodation > Supporting Development <p>Selected development types</p> <p>The selected development types appear here as a summary and can be edited by clicking on the bin icon.</p> <ul style="list-style-type: none"> ● Dwelling House <p>Please provide a detailed description of the development *</p> </div>

<p>29. The class of development will pre-populate based on the information entered when initiating the application. Make further selections as required.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Class of development *</p> <p>The development comprises the following</p> <p><input checked="" type="checkbox"/> Class 1a What is this?</p> <p><input type="checkbox"/> Class 1b What is this?</p> <p><input type="checkbox"/> Class 2 What is this?</p> <p><input type="checkbox"/> Class 3 What is this?</p> </div>
<p>30. Enter a detailed description for the development.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Please provide a detailed description of the development *</p> <p><i>For example: Demolition of existing buildings, construction</i></p> <p>Please provide a detailed description including any secondary deve</p> </div>
<p>31. Indicate if the application is a direct result of an emergency and/or natural disaster as declared by the government.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Is this application the direct result of a matter declared by the government by bushfire)</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> </div>
<p>32. Enter an estimated cost of the development, inclusive of GST.</p>	<div style="border: 1px solid black; padding: 5px; width: 100px; margin: auto;"> <p>\$</p> </div>
<p>33. Enter the Capital Investment Value (CIV) of the development.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Capital Investment Value (CIV) *</p> <div style="border: 1px solid black; padding: 2px; width: 100px; float: right;"> <p>\$</p> </div> </div>
<p>34. Enter the development information including:</p> <ul style="list-style-type: none"> Total site area. Existing gross floor area. Proposed gross floor area. 	<div style="border: 1px solid black; padding: 5px;"> <p>Development information</p> <p>Total site area (m2) *</p> <div style="border: 1px solid black; padding: 2px; width: 100px;"> <p>0</p> </div> <p>Existing gross floor area (m2) *</p> <div style="border: 1px solid black; padding: 2px; width: 100px;"> <p>0</p> </div> <p>Proposed gross floor area (m2) *</p> <div style="border: 1px solid black; padding: 2px; width: 100px;"> <p>0</p> </div> </div>
<p>35. Enter the current and proposed uses of all parts of the building (s)/ land.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>What are the current uses of all parts of the building(s)/land? *</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>What is the proposed use of all parts of the building(s)/land? *</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> </div>

<p>36. Indicate if the proposed building is attached or detached.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Is the proposed building is attached, detached</p> <p><input type="checkbox"/> Attached</p> <p><input type="checkbox"/> Detached (Free-standing)</p> <p><input type="checkbox"/> Semi-detached</p> </div>												
<p>37. Enter the data for the number of bedrooms, number of dwellings to be demolished and the number of dwellings to be erected.</p> <p>a. To add multiple entries, click Add Number of Bedrooms as required.</p> <p>b. Entries may be deleted by clicking on the bin icon.</p>	<div style="border: 1px solid black; padding: 5px;"> <p style="text-align: center; border: 1px solid black; display: inline-block; margin-bottom: 5px;">Add Number of Bedrooms</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Number of bedrooms</th> <th style="width: 20%;">Number of dwellings to be demolished</th> <th style="width: 20%;">Number of dwellings to be erected</th> <th style="width: 10%;"></th> </tr> </thead> <tbody> <tr> <td style="border: 1px solid red;"> <div style="border: 1px solid red; padding: 2px;"> Select... Studio 1 bedroom 2 bedrooms 3 bedrooms 4 bedrooms 5 bedrooms 6+ bedrooms </div> </td> <td style="border: 1px solid red; text-align: center;">0</td> <td style="border: 1px solid red; text-align: center;">0</td> <td style="border: 1px solid red; text-align: center;">🗑️</td> </tr> <tr> <td></td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td></td> </tr> </tbody> </table> <p>development (m) *</p> <p>Number of pre-existing dwellings on site *</p> </div>	Number of bedrooms	Number of dwellings to be demolished	Number of dwellings to be erected		<div style="border: 1px solid red; padding: 2px;"> Select... Studio 1 bedroom 2 bedrooms 3 bedrooms 4 bedrooms 5 bedrooms 6+ bedrooms </div>	0	0	🗑️		0	0	
Number of bedrooms	Number of dwellings to be demolished	Number of dwellings to be erected											
<div style="border: 1px solid red; padding: 2px;"> Select... Studio 1 bedroom 2 bedrooms 3 bedrooms 4 bedrooms 5 bedrooms 6+ bedrooms </div>	0	0	🗑️										
	0	0											
<p>38. Enter further details including:</p> <ul style="list-style-type: none"> The ultimate height of the development. The number of pre-existing dwellings on site. The number of storeys proposed. The number of proposed lots. 	<div style="border: 1px solid black; padding: 5px;"> <p>Ultimate height of the development (m) *</p> <input style="width: 100%;" type="text"/> <p>Number of pre-existing dwellings on site *</p> <input style="width: 100%;" type="text"/> <p>Number of storeys proposed in the new building(s) *</p> <input style="width: 100%;" type="text"/> <p>Number of proposed lots</p> <input style="width: 100%;" type="text"/> </div>												
<p>39. Select the relevant materials to be used in relation to the construction of the new building.</p>	<div style="border: 1px solid black; padding: 5px;"> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Walls*</p> <p><input type="checkbox"/> Brick veneer (12)</p> <p><input type="checkbox"/> Cladding-aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Roof*</p> <p><input type="checkbox"/> Aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p> <p><input type="checkbox"/> Concrete tile (10)</p> </td> </tr> </table> </div>	<p>Walls*</p> <p><input type="checkbox"/> Brick veneer (12)</p> <p><input type="checkbox"/> Cladding-aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p>	<p>Roof*</p> <p><input type="checkbox"/> Aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p> <p><input type="checkbox"/> Concrete tile (10)</p>										
<p>Walls*</p> <p><input type="checkbox"/> Brick veneer (12)</p> <p><input type="checkbox"/> Cladding-aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p>	<p>Roof*</p> <p><input type="checkbox"/> Aluminium (70)</p> <p><input type="checkbox"/> Concrete (20)</p> <p><input type="checkbox"/> Concrete tile (10)</p>												
<p>40. Indicate if you are proposing to carry out alterations or modifications to existing relevant fire safety systems or installing new fire safety measures in the building.</p>	<div style="border: 1px solid black; padding: 5px;"> <p>Fire safety measures</p> <p>Use the following sections to outline any changes to existing fire safety systems and to detail new fire safety measures.</p> <p>Are you proposing to carry out alterations/modifications to existing 'relevant fire safety systems'? *</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>Are proposed fire safety measures to be installed in the building? *</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> </div>												

Note: If you select Yes, to either of the two options above, further fields will be displayed for you to enter the details.

Are you proposing to carry out alterations/modifications to existing 'relevant fire safety systems'? * 

Yes
 No

	Fire Safety Measure	Is this measure installed in the building?	Please enter current standard of performance
1	Access Panels, doors and hoppers to fire resisting shaft	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="text"/>
2	Automatic fail-safe devices	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="text"/>

Note: In this section, the following questions on sustainable buildings apply only if you identified on Step 15 the development falls under the requirements set out in the *State Environmental Planning Policy (Sustainable Buildings) 2022 Chapter 3*, which relates to non-residential buildings.


41. Indicate if an Embodied Emissions Material Form accompanies the application.
If Yes, you will be asked to **enter** the details of the qualified person certifying the form.

Does a NABERS Embodied Emissions Materials Form accompany this application?

Yes
 No

Yes
 No


Provide details of the qualified person certifying the embodied emission amounts disclosed in the form *

First Name *	Surname *	Professional Qualification *	Registration Details *
<input type="text"/>	<input type="text"/>	Architect or designer 	<input type="text"/>
Business Name *	ABN *		
<input type="text"/>	<input type="text"/>		

42. Indicate if the development is a prescribed large commercial development.

If Yes, further questions will appear.

If No, proceed by **clicking** save and continue, and **navigate** to Capture certifier details.

Is the development a prescribed large commercial development under Chapter 3.3 of the State Environmental Planning Policy (Sustainable Buildings) 2022?: * 

Yes
 No

43. Indicate what method has been carried out to produce the required water report.

If Other is chosen, **enter** further details and include document references.

What method has been carried out to produce the required water report?

Annotated drawings, and/or
 Specifications
 Other

Provide details and document references for the water report.

<p>44. Indicate if the development is in the City of Sydney. If Yes, check the City of Sydney Development Control Plan for Net Zero and Energy requirements.</p>	<p>Is the development in the City of Sydney Local Government Area? *</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p>
<p>45. Click Save and continue.</p>	<p><input type="button" value="Save and exit"/> <input type="button" value="Save and continue"/></p>

Capture certifier details

Note: You can search for the Principal Certifier by Company name, Trading name, ABN or ACN.

<p>46. Nominate the principal certifier by:</p> <p>a. Selecting Company Name, Trading Name, ABN or ACN.</p> <p>b. Enter your search term in the space provided then click Search.</p>	<p>Principal Certifier</p> <p>ACN <input type="text"/> <input type="button" value="Search"/> <input type="button" value="Clear"/></p> <p>Select...</p> <ul style="list-style-type: none">Company NameTrading NameABNACN												
<p>c. Select the certifier from the list of options.</p>	<p>Matching names <input type="button" value="X"/></p> <table border="1"><thead><tr><th>Legal name</th><th>ABN</th><th>ACN</th><th>Trading Name</th></tr></thead><tbody><tr><td>UNITED CONSULTING ENGINEERS PTY LTD</td><td>4090572973</td><td>090572973</td><td></td></tr><tr><td>UNITED CONSULTING PTY. LTD.</td><td>59165648788</td><td>165648788</td><td></td></tr></tbody></table>	Legal name	ABN	ACN	Trading Name	UNITED CONSULTING ENGINEERS PTY LTD	4090572973	090572973		UNITED CONSULTING PTY. LTD.	59165648788	165648788	
Legal name	ABN	ACN	Trading Name										
UNITED CONSULTING ENGINEERS PTY LTD	4090572973	090572973											
UNITED CONSULTING PTY. LTD.	59165648788	165648788											

Note: The Principal Certifiers details will appear on the screen.

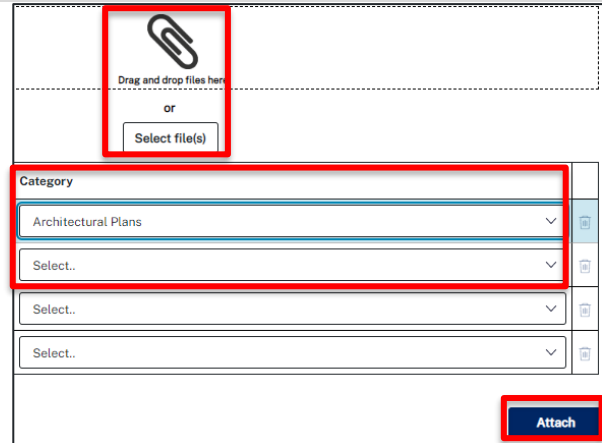
<p>47. Click Save and continue.</p>	<p><input type="button" value="Save and exit"/> <input type="button" value="Save and continue"/></p>
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Upload documentation

Note: There are certain required documents that must be uploaded to your application. However, there may be additional documents to upload to complete your application. Ensure you satisfy all application requirements of your Principal Certifier to minimise delays.

<p>48. Click Upload.</p>	<p><input type="button" value="Upload"/></p>
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- a. Click Select files (s) or drag and drop your file(s) in the space provided.
- b. Categorise the file type(s)
- c. Click Attach.



Note: The name of the document has a maximum of 150 characters. If the name of your file exceeds this limit, you can change the document name to bring it within the 150-character limit.

49. Click Save and continue.



Review and submit

Note: Review the information entered on your application. To edit information, click on the previous button to navigate to prior sections.

50. Read and complete the declaration.



51. Click Submit.



End of steps

If you need more information

- Click the Help link at the top of the screen to access the NSW Planning Portal help pages and articles.
- Review the Frequently Asked Questions - <https://www.planningportal.nsw.gov.au/support/frequently-asked-questions> and / or contact ServiceNSW on 1300 305 695.